

Dear Potential Exhibitors and Sponsors,

We invite you to be a valuable partner as an Exhibitor or Sponsor of the 4th Biennial Southern Oregon Trade Careers Expo (SOTCE) on September 26, 2023!

Themed “Empower the Possible,” the SOTCE is unlike any other career event in southern Oregon! We promote *living wage careers* in trade industries such as Agriculture, Building, Construction, Emergency Services, Energy, Environmental, Industrial, Manufacturing, Military, Professional, Technology, Timber, Transportation, and Utility.

The expo connects exhibiting employers to attendees from Coos, Curry, Douglas, Jackson, Josephine, Klamath, and Lane counties. Our 1-day event is held at Seven Feathers Convention Center and northern lots. We provide 9+ acres of inside and outside exhibitor space for attendees to explore career opportunities with your company.

There is no fee to be an exhibitor and we provide coffee, donuts, water, snacks, and lunch! We request that you bring a hands-on activity for attendees to experience a job or career with your company. Get ideas from our [past events](#) on our website at www.empowerthepossible.org.



Our History: We started the Southern Oregon Trade Careers Expo due to the significant workforce deficit in the trades. The first SOTCE was held in 2017 in Canyonville. We had 66 exhibitors, 771 students, and just under 100 job seeking veterans and disadvantaged young adults from Jackson, Josephine, and Douglas counties. We received very positive feedback and many exciting stories of the impact the event had on attendees and employers. Due to SOTCE’s success, we added Coos, Curry, and Klamath counties in 2019, and now in 2023, Lane county will also be attending.

At the 4th SOTCE on September 26, 2023, we are expecting 2,000+ attendees and 135+ exhibitors from the 7 counties.

Part One, 8:00 am - 1:00 pm, is for high school age juniors and seniors. Students rotate through exhibitor activities inside and outside gaining insight into available careers. Staff, students, and bus drivers are provided water, snack, and lunch.

Part Two, 1:15 - 3:30 pm, is for any adult job seekers, including military, Veterans, and referrals from public and private agencies are invited to attend the afternoon session and encouraged to bring their resumes.

All exhibitors are included on the [Exhibitors-Activities-Training page](#) on the SOTCE website and in the student workbook.

Sponsors of the SOTCE are recognized on our [website](#), in digital and print media, on student attendee program workbooks, and on any branded products, such T-shirts, for students. In addition, your business or organization will also receive individual recognition in special digital spotlights on our Southern Oregon Trade Careers Expo [Facebook](#) and [Instagram](#) social media pages. We thank you in advance for impacting the lives of job seekers and the future workforce!

I am happy to answer any questions you may have. On behalf of the SOTCE coordinating team, we hope that you will join us as we introduce youth and adult job seekers to the plethora of trades-related career opportunities.

Together we can #empowerthepossible!

Best regards,

Christie Meacham
Southern Oregon Trade Careers Expo Coordinator
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SOUTHERN OREGON
TRADE CAREERS EXPO
*We meet again 9.26.23
Empower the Possible*

2023 SOUTHERN OREGON TRADE CAREERS EXPO



The Southern Oregon Trade Careers Expo is September 26, 2023, at 7 Feathers Convention Center, Canyonville.

Exhibitor Registration (no fee): Please include a list of career opportunities and locations with your company.

Inside Exhibitor Space is limited. Booth spaces are approximately 8' wide x 6' deep and include 1 table and two chairs (exhibitors must provide their own table cover/drape/pipe). Notify us if more chairs are needed.

Outside Exhibitor Space is available for heavy equipment or activities that need more room. Exhibitors must provide their own tents/canopies, tables, and chairs. If you are not able to bring your own table and chairs please notify us. All exhibitors will be required to wear wristbands that will be distributed at registration. Coffee, donuts, water, snacks, and lunch will be provided for all exhibitors!

PLEASE REGISTER ASAP for our planning purposes and to be included in promotional and informational materials.

- Early Set up: September 25, 2023, 4:00 pm - 6:30 pm (requires prior notice).
- Day of Event Set-up: September 26, 2023, at 7:00 am. Please have your booth or spaces ready by 8:00 am.
- 8:00 - 1:00 pm High School Students. Juniors and seniors from 7 counties arrive at 8 am and depart by 1 pm.
- 1:15 - 3:30 pm Adult Job Seekers from around the state and beyond are invited to attend the afternoon session!

Tear down: Immediately upon completion of the event at 3:30 pm

BUSINESS NAME	CONTACT NAME
BUSINESS ADDRESS	CONTACT REPRESENTATIVE PHONE
CITY, STATE, ZIP	CONTACT REPRESENTATIVE EMAIL ADDRESS
WEBSITE URL - your company will be put on our Exhibitor-Activities-Training website page	
LIST NAMES OF ALL COMPANY ATTENDEES	
Overnight Stay at 7 Feathers: If staying overnight, call 7 Feathers Convention Center at 888-677-7771. Each guestroom has an occupancy tax per night. Rooms are non-smoking unless otherwise noted. Guestroom block will be held through Wednesday, 9-11-23. Any non-reserved rooms will be released after this date. When making reservations please refer to SOUTHERN OREGON TRADE CAREERS EXPO 2023.	
# of Hotel Rooms _____ 9/25/23 _____ 9/26/23 _____ and/or 9/27/23 _____	

Location(s) Needed:

(check all that apply)

 OUTSIDE

 INSIDE

Inside Power Needed?

(available for INSIDE booths only)

 YES

 NO

NOTE: Outside spaces are not covered, please bring tents or shades.

NOTE: If yes, please bring your own power cords.

All indoor and outdoor exhibitors should have a Hands-On Activity for attendees.

Please specify your activity: _____

Please list all machinery or equipment you will bring: _____

Please provide a brief description of your inside booth and/or your outside exhibitor space here or on a separate sheet:

Please email your registration to: sotce@odot.oregon.gov For any questions call Christie Meacham at 541.580.5507

SPACE IS LIMITED. PLEASE REGISTER EARLY for planning purposes!